

Mitcheldean Endowed Primary School

Disability Equality Scheme 2014

Our Vision:

To ensure that every child receives the highest quality education that is engaging, enriching and inclusive, in an environment that works hard to develop, support and care for all its members, with people that foster mutual respect and encouragement in accordance with Christian Values.

The school is committed to ensuring equal treatment of all its employees, pupils and any others involved in the school community, with any form of disability and will ensure that disabled people are not treated less favourably in any procedures, practices and service delivery. Furthermore our school will be proactive in securing the best provision possible for members of our school community in order that they are able to access our provision and other provision on our site to the full.

This school will not tolerate harassment of people with any form of impairment and will show consideration to pupils who are carers of disabled parents.

1.1 What do we understand by the term 'disability'?

'Disability is a physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out ordinary day-to-day activities.'

The Disability Equality in Education recommends that all pupils with SEN and those with long term medical needs be treated as disabled for the purposes of the act and for equality. This is in addition to those with long-term impairments, which have a significant impact on their day-to-day activities.

1.2 Schools Strategic Priorities

Our school is committed to the inclusion of all children in our community and will endeavour to secure the best possible provision to enable them to access the curriculum and any related activities with dignity. Our vision (see above) means we have a relentless drive to raise standards by giving every child the best opportunity to achieve their highest potential regardless of disability.

1.3 Strengths and Weaknesses

- ✓ We have already had and do have pupils in school with a variety of disabilities and have experience of including them and of modifying the curriculum to enable access.
- ✓ We have had experience of securing the best levels of support to enable children to join in with school life to the full.
- ✓ We have purchased a range of resources to support children with disabilities and on occasion we have borrowed resources to help individual children.

- Our site is not user friendly to people with disabilities as there are lots of steps and the school itself is on two levels.
- We need to consider disabilities for which we have not yet catered.
- We need to prioritise our action plan on the basis of need in order to be financially and practically realistic.

2. The General Duty

We will seek to:

- ✓ Promote equality of opportunity between disabled persons and other persons
- ✓ Eliminate discrimination that is unlawful under the Act
- ✓ Eliminate harassment of disabled persons that is related to their disabilities (this cross-references to our anti-bullying policy where harassment of any person will not be tolerated)
- ✓ Promote positive attitudes towards disabled persons-This means not representing people in a demeaning way, and also not pretending that people with disabilities do not exist and not representing them anywhere at all.
- ✓ Encourage participation by disabled people in public life but be sensitive to children's wishes if they do not wish to take part in an activity
- ✓ Take steps to take account of a person's disabilities even where that involves treating a disabled person more favourably than other persons. (DDA 2005 A49A)

3. How we will meet the General Duty and the Specific Duty

The production of this disability equality scheme provides us with a framework for integrating disability equality into all aspects of school life and demonstrates how we are seeking to meet the specific duty i.e. to produce a Disability Equality Scheme for our school.

3.1

Involvement of Disabled People in developing the Scheme

All staff, governors and parents were invited to participate in the drawing up of this scheme. The response was limited. We specifically invited a wheelchair user, to give us her input. We have asked parents of children with disabilities to read through the draft report and make comments. We will send copies of the draft report and a questionnaire to parents of children in the Code of Practice and discuss the provision with the children. These comments will further inform the action plan.

3.2

Developing a voice for disabled pupils, staff and parents/carers.

Children on the Code of Practice are included in the SEN review process and they and their parents/carers are involved in three meetings per annum. In addition class teachers meet with parents on two or three formal designated meetings per year. Parents and children are involved in target setting which can relate to children coping with particular difficulties. All staff have an awareness of children's particular needs and so are able to keep a watching brief on children throughout the day including talking to the children.

3.3 The Governing Body

Parents are well represented on the Governing Body. The role of the Governing Body is outlined in the Prospectus. The governors send out an annual questionnaire to gather parents' opinions on various aspects of the school, the results of which, and any remedial actions that may be put in place, are sent to the parents by the head teacher on behalf of the Governing Body.

3.4 Removing Barriers

The school will ensure that physical, curriculum, and information barriers are removed through monitoring questionnaires and discussions with children, staff, parents and other members of the school community and refining the **Action Plan** and the **School Disability Access Plan**. Where we have members of the school community with disabilities related to sight we will ensure an alternative form of communication is available to them whether taped or Braille.

3.5 Disability in the Curriculum

Planning at Mitcheldean takes account of different learning styles and all staff communicate well together to modify any activities as necessary to enable all pupils to participate at their appropriate level.

Staff are familiar with 'P' scales, target setting and assessments for pupils with disabilities. Where appropriate, pupils with disabilities have an IEP (Individual Education Plan) which will be drawn up in conjunction with parents and other involved agencies outlining specific targets against which progress can be measured. These IEPs are reviewed formally three times a year with the SENCO and with input from the child. (See SEN Policy)

The school ethos is Christian based with a Golden Rule to love God and love your neighbour as yourself. We also operate a values system and explore a key value each term such as compassion, trust, hope. SEAL materials are also used to support these values and further children's social and emotional development and awareness of the needs of others. These systems mean that we are continually developing positive attitudes in children. Each class meets in circle time to discuss personal development issues and promote positive attitudes still further. Posters, books and literature around school should portray people with disabilities in a positive manner. E.g. sports players. The school will include disability issues as part of their PHSCE programme e.g. promoting an understanding of the discrimination and negative attitudes that may commonly occur.

3.6 Trips, Visits and other activities

Risk assessments are made in advance of all trips, visits and particular activities to ensure that all members of the school party can participate. Extra support would be put in place to help those with a disability but keeping the risk as low as possible for other trip participants. If any activity should prove inaccessible or the risk too great, the school would do their utmost to ensure an alternative activity was provided. Children would be encouraged, but not forced to participate.

3.7 Eliminating harassment and bullying

We have an anti-bullying policy which supports the school in dealing with any incidents of bullying. Minor, one off incidents will result in a child being spoken to by the Head Teacher or her representative and being made to see how their behaviour is inappropriate and unkind. Repeat

offences will result in the child's parents being called into school and appropriate sanctions being taken which could ultimately result in exclusion if reforms in behaviour are not made. If an adult is found to have harassed or bullied another person disciplinary procedures will be put into place in accordance with employment law.

If parents are found to bully or harass a member of staff that member of staff will be advised to inform their union and if necessary the police.

3.8 Reasonable Adjustments

The school will negotiate with parents and outside agencies to ensure that adjustments can be made that will be of benefit to the well being of the child. These adjustments may take the form of access to physiotherapy or similar treatments during the school day or flexibility in the system to allow for children with differing needs to attend extra curricular clubs and to fully participate in lessons by visiting teachers or coaches as well as school trips and visits including residential visits.

Where a member of staff has a disability that prevents them from engaging in a particular activity the school will negotiate with the member of staff alternative duties that are mutually acceptable. E.g. Where a member of staff is unable to accompany very physical activities they could swap duties with a more physically able person or work with another child with different needs. Visitors to school may reasonably expect that special provision be made to accommodate their needs E.g. including a wheelchair in the audience at a public event.

3.9 School Facility Lettings

Any body using or hiring the school premises is subject to the school's Disability Equality Scheme and must ensure that disabled people are not treated less favourably than any other person as set out in the scheme.

3.10 Contractors and Procurement

a. Visitors and contractors working in the school are subject to the school's Disability Equality Scheme. Any contractors found to be harassing or bullying school personnel will be subject to the DDA law and if necessary will be reported to the appropriate authorities.

b. Catering and cleaning staff will be made aware of children whose disability difficulties may affect their behaviour or their needs. Catering staff (when/if used) will be made aware of those children whose disabilities may relate to food allergies and intolerances.

3.11 Parents and Carers

a. It is expected that parents will co-operate with the school in helping the school meet their children's needs by supporting the school's efforts to fully integrate their children. An example of this support might be by providing an alternative ingredient for cookery, or an allergy free item.

b. Parents are responsible for ensuring medication and other necessary items are regularly updated and replenished to ensure staff have the necessary resources to keep their children fit, well and as safe as possible.

c. All medication must be kept in the school office or under the direct supervision of support staff where immediate access is required.

d. Parents should work with the school to draw up a protocol and care plan that is clear and acceptable to both parties. It should ensure that all children in the school are safe and that parents are confident that the school will take (and have the means to take) the appropriate care

and if necessary emergency action in their absence. Initial protocols will be reviewed and revised as the need arises.

e. The school may draw up a risk assessment to protect the child, other children in the school and/or members of staff.

f. Whilst respecting confidentiality staff will be made aware of disabilities on a need to know basis in order to make the most effective provision for the children, the school and other community members.

3.12 Information, Performance and Evidence

a. Pupil Achievement

In addition to data collected, analysed and evaluated by children on the SEN register the school will consider the performance of other children with disabilities and seek to provide sufficient support to ensure progress is maximised.

b. Admissions, Transitions, Exclusions

- ✓ The school will work with pupils, parents, carers and other agencies to help children start school with any essential support that will ensure that the child has the best possible experience. The school must take any necessary steps to ensure the Health and Safety of all the children in school and exercise its duty towards safeguarding staff from being placed in situations where they will find themselves in a position of vulnerability through lack of training or insufficient protocol. (See under parents and carers)
- ✓ Transitions to other schools will be conducted with due sensitivity and every effort made to take advantage of outreach and pre-entry visits
- ✓ Exclusions at Mitcheldean School are kept to a minimum as we recognise our responsibility to do the best we possibly can to engage and teach all the children in our care, we will however monitor exclusions to ensure that children with disabilities are not over represented in our figures.

c. Social Relationships

- ✓ The Christian ethos of the school, supported by CPHSE, promotes positive social relationships between all pupils including those between pupils with disabilities and those without disabilities.
- ✓ Children are called upon to show humanity and compassion towards others.
- ✓ Where appropriate a child with disabilities could be assigned a buddy or the school could call upon the educational psychologist to help organise a circle of friends.
- ✓ The school will be considering IT solutions for recording, monitoring and cross-referencing progress in social and personal development.

d. Employing, promoting and training disabled staff

In accordance with employment law the school will undertake to employ the best candidate for any vacant position irrespective of disability. All staff are given the opportunity to undertake CPD in line with SDP priorities, Performance Management, and individual interest as funding will allow. Staff with disabilities will be treated in the same way as staff without disabilities. Opportunities for promotion within school would be open to all suitably qualified candidates.

e. Staff Training

- ✓ All staff will have disability awareness training to ensure they have a clear understanding of the needs of colleagues and children with disabilities.
- ✓ As many staff as appropriate will be trained to support a variety of disabilities so that a team of staff can support each other e.g. epipen, diabetes, epilepsy.

3.13 Impact Assessment

- ✓ The school will assess the impact of the policy through feedback from parents, carers, staff and children. This feedback will be sought via the review system, questionnaires, staff meetings and discussions.
- ✓ As policy documents are reviewed as per the schedule they should be checked for provision for children and others with disabilities.
- ✓ Each child to have a participation section in their records, initially a hard copy, to ensure that children with disabilities and others are successfully encouraged to take a full and active part in school life including the school council.
- ✓ Results of impact assessment and initiatives undertaken under this scheme will be published annually on our web site.

3.14 Reviewing/Monitoring

- ✓ This document needs to be reviewed each year by the policy working group with a full review every three years.
- ✓ The document will be monitored by collecting the responses of children, staff, parents and carers and acting upon their views where they are reasonable and manageable.

This policy should be cross-referenced to other school policies including the School Vision Statement, Safeguarding, CPHSE, Equality, Behaviour and Discipline Policy.

Review Date Autumn 2014

Annual review-July each year
Three-Year Review-June 2017

Senior Member of Staff Responsible Julia Dowding

Governor Responsible

Appendix 1 DES Action Plan

| Area of Concern | Proposed action | Cost | Responsibility | By when | Success Criteria |
|---|---|-------|--------------------|------------------------|--|
| 1.i) That one parking space is often blocked by other car park users. | To re look at the parking spaces and see if there is a better way of organising them. | £50 | Premises committee | July 10 | For more accessible parking spaces being available from Sept'10 |
| ii) The disabled space has been eroded and needs repainting. | Organise new lines | £300 | JD | Sept 2014 | Lines clearly demarcated. |
| 2. That some people who use the disabled parking space are not blue badge holders | Issue parking passes to individuals with a blue badge that are specific to that driver. | £10 | JD/JN | Sept 10 | People in greatest need being able to park in the best place for them to access the school |
| No longer necessary due to barriers | | | | | |
| 3. The entrance doors to the school are difficult to manipulate from a wheel chair | To replace the front doors with automatic opening doors controlled from the office. | £3000 | Premises committee | | Wheel chair users to be able to access the school more independently. |
| Waiting for help from the diocese | | | | July 2015 | |
| 4. The slope up to the front door is very steep for a wheel chair user to negotiate. | Look at laying an additional footpath through the flower border so that the gradient is less steep. | £500 | Premises Committee | Sept 10 | For a wheel chair user to be able to access the front door with reasonable ease. |
| This was considered but deemed not feasible | | | | | |
| 5. The safety gates on the drive are often left open which means drivers other than those with disabilities are bringing vehicles up the drive putting children at risk. Those with disabilities are unable to operate the manual barriers. | Install automatic barriers so that access is controlled from the office. | £2500 | Premises Committee | April 11 Completed | For people with disabilities to be able to access the disabled parking spaces with ease and without putting children at risk and/or allowing able bodied people to abuse the parking facility. |
| 6. That it is difficult for wheel chair us to manoeuvre around the school grounds | To build a pathway across the field | £5000 | JD | July 2014 Completed | For wheel chair and push chair users to be able to negotiate their way around the school site. |

Appendix 2

Steps already taken:

Physical:

- ✓ Dropped kerbs installed
- ✓ Lift installed
- ✓ Raised beds purchased for planting
- ✓ Contrast paintwork in corridors
- ✓ Marking out of car parking space
- ✓ Handrails installed
- ✓ Amplification system installed to aid child with hearing loss
- ✓ Paint strips along steps
- ✓ Specific toilet facility for people with disabilities
- ✓ Door furniture in contrasting colours
- ✓ Emergency evacuation PEEP in place
- ✓ Pathway across the field and slopes built in at the top of the field

Temporary measures used that could be re-employed:

- ✓ Stilts to alter desk heights
- ✓ Writing slopes for children with dyspraxic tendencies
- ✓ Pencil grips
- ✓ Rulers with handles
- ✓ Use of computers for recording

Removing barriers to the curriculum:

- ✓ Typing programme taught from Y3 to increase speed at using computers effectively
- ✓ Risk assessments for including children in trips and visits
- ✓ Risk assessments undertaken for temporary disability

Appendix 3

Questionnaire

i)
Please state the nature of your disability.

ii) In what way could the school improve access to the site or to communication that would improve matters relating to your disability?

iii) In what way could the school improve provision within school or school activities to better cater for your disability?
